

**COUNTY COUNCIL OF FREDERICK COUNTY  
MEETING MINUTES  
Tuesday, April 6, 2021**

Council Members M.C. Keegan-Ayer, President; Michael Blue, Vice-President, Jerry Donald, Kai Hagen, Jessica Fitzwater, Phil Dacey and Steve McKay were present for the meeting.

Also present were Ragen Cherney, Chief of Staff, County Council; Catherine Keller, Assistant County Attorney; Sarah Ambrosio, Recording Secretary; and Nancy Luna, Executive Assistant, County Council.

Council President M.C. Keegan-Ayer called the meeting to order at 5:30 p.m. virtually via video conference.

**Opening Statement from Council President M.C. Keegan-Ayer**

Council President M.C. Keegan-Ayer provided an opening statement at the start of the meeting. Included in that statement was a welcoming to the Legislative meeting for Tuesday, April 6, 2021 and information on how to watch and participate in the meeting. President Keegan-Ayer called roll and a quorum was established for the meeting.

The meeting began with a moment of silence followed by the Pledge of Allegiance.

**Action on the Agenda**

*Council Member Michael Blue moved to approve the agenda as presented. Council Member Kai Hagen seconded the motion that passed 7-0.*

Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 – Donald	X		
District 2 – McKay	X		
District 4 – Fitzwater	X		
District 5 – Blue	X		
At-large – Dacey	X		
At-large – Hagen	X		
Presiding Officer – Keegan-Ayer	X		

**Public Comment was heard from:**

- None

**Business Items:**

**Budget Adjustments**

- J-21- 228 – Administrative Services Section, Fire & Rescue Services Division
- J-21- 244 – Accounting, Finance Division
- J-21- 246 – Housing & Community Development, Citizens Services Division

**COUNTY COUNCIL OF FREDERICK COUNTY  
MEETING MINUTES  
Tuesday, April 6, 2021**

- J-21- 249 – Sustainability & Environmental Resources Office
- J-21- 255 – Accounting & Finance, Water & Sewer Utilities Division
- J-21-259 – Scott Key Center, Citizens Services Division
- J-21-260 – Transit Services Division
- Board of Education Current Expense Fund Budget Amendment #3-21

*Council Member Jessica Fitzwater moved to approve Budget Adjustments J-21-228, J-21-244, J-21-246, J-21-249, J-21-255, J-21-259, J-21-260 and Board of Education Current Expense Fund Budget Amendment #3-21 as presented. Council Member Kai Hagen seconded the motion that passed 7-0.*

Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 – Donald	X		
District 2 – McKay	X		
District 4 – Fitzwater	X		
District 5 – Blue	X		
At-large – Dacey	X		
At-large – Hagen	X		
Presiding Officer – Keegan-Ayer	X		

**Approval of Minutes from March 16, March 23 and March 30, 2021.**

*Council Member Michael Blue moved to approve the minutes from March 16, March 23 and March 30, 2021. Council Member Jessica Fitzwater seconded the motion that passed 7-0.*

Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 – Donald	X		
District 2 – McKay	X		
District 4 – Fitzwater	X		
District 5 – Blue	X		
At-large – Dacey	X		
At-large – Hagen	X		
Presiding Officer – Keegan-Ayer	X		

**Confirmation of County Executive's Appointments to the Frederick County Boards and Commissions**

Joyce Grossnickle, Administrative Officer, briefed the Council on the Confirmation of County Executive's Appointments to Boards and Commissions.

**COUNTY COUNCIL OF FREDERICK COUNTY  
MEETING MINUTES  
Tuesday, April 6, 2021**

Domestic Violence Coordinating Council

*Council Member Jessica Fitzwater moved to approve Brett Engler (State's Attorney's designee) to the Domestic Violence Coordinating Council to terms as presented by staff. Council Member Michael Blue seconded the motion that passed 7-0.*

Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 – Donald	X		
District 2 – McKay	X		
District 4 – Fitzwater	X		
District 5 – Blue	X		
At-large – Dacey	X		
At-large – Hagen	X		
Presiding Officer – Keegan-Ayer	X		

Local Management Board

*Council Member Jessica Fitzwater moved to approve Sarah Drennan (member) and Jay Hessler (designee) to the Local Management Board to terms as presented by staff. Council Member Kai Hagen seconded the motion that passed 7-0.*

Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 – Donald	X		
District 2 – McKay	X		
District 4 – Fitzwater	X		
District 5 – Blue	X		
At-large – Dacey	X		
At-large – Hagen	X		
Presiding Officer – Keegan-Ayer	X		

Substance Abuse Council

*Council Member Jessica Fitzwater moved to approve Angela Spencer to the Substance Abuse Council to terms as presented by staff. Council Member Kai Hagen seconded the motion that passed 7-0.*

Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 – Donald	X		
District 2 – McKay	X		
District 4 – Fitzwater	X		
District 5 – Blue	X		
At-large – Dacey	X		

**COUNTY COUNCIL OF FREDERICK COUNTY  
MEETING MINUTES  
Tuesday, April 6, 2021**

At-large – Hagen	X		
Presiding Officer – Keegan-Ayer	X		

**IIAA Applicant Confirmation**

Tricia A. Reaver, CPA, Director - Internal Audit Division, presented information to the Council on the IIAA Applicant Confirmation.

*Council Member Steve McKay moved to approve the appointment of Shaun Jones to the Interagency Internal Audit Authority to terms as presented. Council Member Jessica Fitzwater seconded the motion that passed 7-0.*

Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 – Donald	X		
District 2 – McKay	X		
District 4 – Fitzwater	X		
District 5 – Blue	X		
At-large – Dacey	X		
At-large – Hagen	X		
Presiding Officer – Keegan-Ayer	X		

**Installment Purchase Program – Request for Approval of Three (3) Resolutions - Installment Purchase Agreements (Kennedy, Kennedy, and Culler)**

Anne Bradley, Administrator, Land Preservation Program, Planning & Permitting Division and James Cumbie, Esquire, Venable LLP (County Bond Counsel), presented information to the Council on the Installment Purchase Program – Request for Approval of Three (3) Resolutions - Installment Purchase Agreements (Kennedy, Kennedy, and Culler).

*Council Member Steve McKay moved to approve the Resolution to enter into an Installment Purchase Agreement and IPP easement on the property owned by Mark Kennedy as presented. Council Member Kai Hagen seconded the motion that passed 7-0.*

Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 – Donald	X		
District 2 – McKay	X		
District 4 – Fitzwater	X		

**COUNTY COUNCIL OF FREDERICK COUNTY  
MEETING MINUTES  
Tuesday, April 6, 2021**

District 5 – Blue	X		
At-large – Dacey	X		
At-large – Hagen	X		
Presiding Officer – Keegan-Ayer	X		

*Council Member Steve McKay moved to approve the Resolution to enter into an Installment Purchase Agreement and IPP easement on the property owned by Dale and Thelma Kennedy as presented. Council Member Kai Hagen seconded the motion that passed 7-0.*

Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 – Donald	X		
District 2 – McKay	X		
District 4 – Fitzwater	X		
District 5 – Blue	X		
At-large – Dacey	X		
At-large – Hagen	X		
Presiding Officer – Keegan-Ayer	X		

*Council Member Steve McKay moved to approve the Resolution to enter into an Installment Purchase Agreement and IPP easement on the property owned by Donald and Debra Culler as presented. Council Member Michael Blue seconded the motion that passed 7-0.*

Council Members	Aye	Nay	Absent/ Abstain/ Present
District 1 – Donald	X		
District 2 – McKay	X		
District 4 – Fitzwater	X		
District 5 – Blue	X		
At-large – Dacey	X		
At-large – Hagen	X		
Presiding Officer – Keegan-Ayer	X		

### **First Reading Calendar**

### **Proposed Bill – Revisions to the School Construction Fee**

Council Members Steve McKay, Jerry Donald and Kai Hagen presented information to the Council on the Proposed Bill – Revisions to the School Construction Fee.

### **Proposed Bill – Pedestrians Rides or Businesses**

COUNTY COUNCIL OF FREDERICK COUNTY  
MEETING MINUTES  
Tuesday, April 6, 2021

Council Member Kai Hagen presented information to the Council on the Proposed Bill – Pedestrians Rides or Businesses.

**Proposed Bill – Small Business Advisory Commission**

Council Member Phil Dacey presented information to the Council on the Proposed Bill – Small Business Advisory Council.

**Proposed Bill – Disabled Veterans Property Tax Credit**

Council Members Steven McKay, Jessica Fitzwater, Kai Hagen and Council Vice President Michael Blue presented information to the Council on the Proposed Bill – Disabled Veterans Property Tax Credit.

At 5:56 p.m. Council President M.C. Keegan-Ayer passed the gavel to Council Vice President Michael Blue

**Proposed Bill – Revisions to the Frederick County Employees Retirement Plan and the Adoption of the Frederick County Uniformed Employees Retirement Plan**

Council President M.C. Keegan-Ayer – on behalf of Administration, presented information on the Proposed Bill – Revisions to the Frederick County Employees Retirement Plan and the Adoption of the Frederick County Uniformed Employees Retirement Plan.

At 5:58 p.m. Council Vice President Michael Blue passed the gavel back to Council President M.C. Keegan-Ayer

**Public Comment was heard from:**

- None

**Council Member Comments:**

Council Member comments were provided.

**Adjourn**

The meeting adjourned at 6:15 p.m.

---

M.C. Keegan-Ayer, President  
County Council